

***Greetings! Please consider serving on a committee to help our club “get the job done”. You don’t need a special skill set, just a desire to help. It’s a great opportunity to meet and interact with fellow members in a fun way.***

## ***Inland Empire Mustang Club Committee Descriptions***

### **Activities Committee (4-10+ members)**

This committee is comprised of members who have volunteered to help establish and promote activities for the club. At the beginning of the year the committee meets to help set the club calendar for the coming year. Additional meetings are held during the year as required (normally 2-3 meetings per year).

The Committee Chairperson helps coordinate the planning and release of information about events. This to help ensure activities are included in the Club Calendar, Newsletter, and that Activity Alerts are sent to members promptly.

The committee seeks input from club members as to activities of interest and includes those in their planning.

### **Auction Committee (1-2 members)**

Assisting in collector car auctions is one of the largest fundraisers for the club (typically about \$2K per year).

The committee coordinates club support (typically 15 – 25 members) for the three auctions held per year. During each auction they serve as the focal point for the club to ensure members are knowledgeable as to what to do and also serve as the focal point for contact/coordination with Silver Auctions.

### **Health & Welfare Committee (2-3 members)**

This committee is the focal point for reaching out to members in need and to the community. They should be notified and in turn release information to the club (in accordance with the member’s wishes) concerning serious medical issues, deaths and other needs as appropriate.

Additionally, this committee is the focal point to recommend club donations to charities at the end of the year. The committee accepts member input and then recommends to the IEMC Board charities and the amount for each. Once the Board concurs the donations are presented to the club for final approval.

### **Hot Wheels Committee Description 8-10 (or more) Members**

This committee is comprised of members who have been recruited (or volunteered) to help promote, organize and manage the annual Hot Wheels Car Show. Once the IEMC Board has approved a chairperson, a committee will be formed to get things underway. The committee should include as a minimum, individuals responsible for the following areas:

1. Sponsorship
2. Park Acquisition
3. Budget & Financial Reporting
4. Advertising
5. Show Flyer etc. Printing
6. Registration & Ballot Counting
7. Administrative Area Setup
8. Trophies and Other Awards
9. Classification & Parking
10. Vendors & Porta Potties
11. 50-50 Raffle
12. Raffle Item Sales
13. Club Trailer, On Site Power, etc.
14. Public Address System (to include announcements)
15. After Show Cleanup

**Note:** The committee may decide to have an individual be responsible for more than one area.

## **Hot Wheels Committee Operational Guidelines**

As soon as practical, the committee will start meeting regularly (normally every 4-6 weeks) after a chairperson is approved by the IEMC Board. NOTE: Additional meetings may occur more often as the need arises and the show date approaches. The committee will provide timely progress reports to the IEMC Board and membership.

The primary goal is to have a successful show that raises money for charity and brings credit to the Inland Empire Mustang club.

Next is the need to accomplish the primary goal in a way to promote involvement with as many IEMC members as practical, while including them as an integral part of the team's success. Committee members should be given training, when necessary, plus the latitude to make required decisions to ensure success in their individual area. Doing so will promote their support and provide members with motivation to assist with future car shows and other events.

Committee members should be included in making important decisions. After discussion, decisions shall be made (normally by majority vote) to decide what needs to be done. If a consensus can't be reached, the IEMC Board shall be contacted to resolve the issue.

Within 30 days after the show ends the Committee will meet to consider "lessons learned" and document same to be used to improve the next annual show.

### **Membership Committee (1-2 members)**

This committee greets visitors to our meetings and introduces them to the membership. The purpose is to help visitors feel welcome and offer them an opportunity to get to know others and subsequently join the club. The committee attempts to find a common interest with others in the club and possibly have them sit together. This provides visitors with an opportunity to get to know other members, making them feel more welcome.

Another aspect of the Membership Committee is to do the Member Draw at monthly meetings. The purpose of the draw is to encourage members to wear their name badges. To be eligible for the draw members need to sign the numbered attendance sheet. At the end of the meeting the committee draws a number and that person or couple will be awarded \$10.00, provided they are wearing their name badges.

### **Motorsports Committee (3 or more members)**

This committee provides a channel for club members to interact and participate with fellow members in safe, sanctioned events related to performance driving. The types of activities include Road Racing, Drag Racing and Autocross events. Realizing that some will never get a chance to participate directly, the committee works to provide a channel for members to experience the activity thru rides or just being there to share in the vehicle preparation between sessions. Additionally, any members that choose to just relax, visit and have fun are welcome and encouraged to attend. #

**Want to get more involved? We'll find something to fit your time and talents!**

**Find out more from the individuals listed under [CONTACTS](#) on this website and in the club newsletter.**